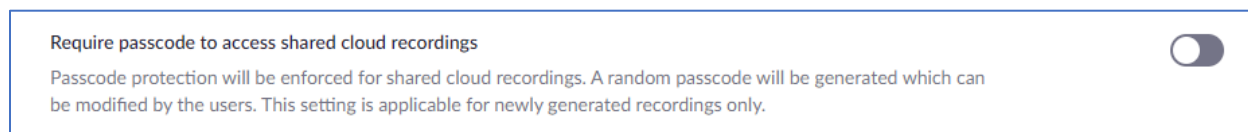
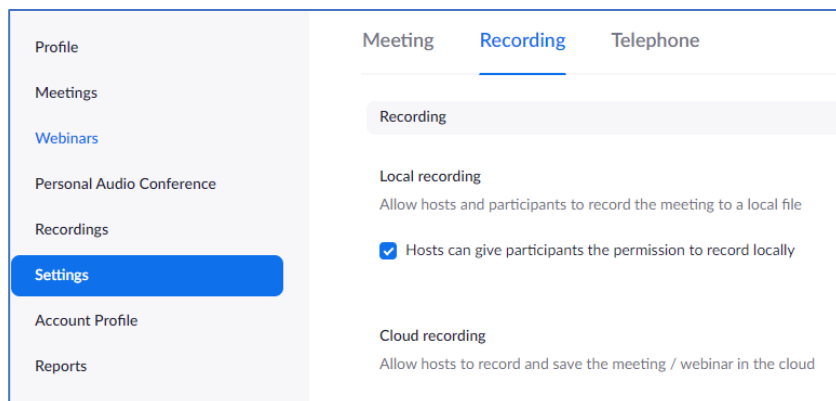


Log into zoom.us

Click on **Settings** then **Recording**

Scroll down until you get to the section “**Require passcode to access shared cloud recordings**”

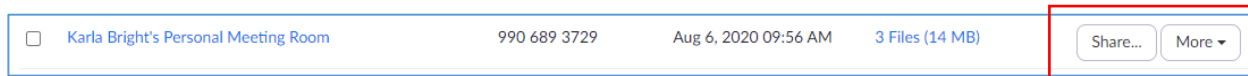
Turn it off - this will stop it from adding the passcode to the recordings



To turn off the passcode on previous recordings

Click on **Recordings** (see first image)

In the list of your recordings click on **Share**



In the dialog box, toggle the **Passcode protection** to off and then click **Done**.

Click on Copy sharing information to clipboard and paste it into Notepad or Word

Copy the link under Meeting Recording to use in the URL resource in Moodle

